



**VIHFA**  
VIRGIN ISLANDS  
Housing Finance Authority

## EMERGENCY RENTAL ASSISTANCE PROGRAM

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Email: ERAP@vihfa.gov

### ERAP APPLICATION REQUIRED DOCUMENTS CHECKLIST

Mark "X" if document is attached and/or submitted with application.

	Copy of <b>Signed Lease Agreement</b> (relating to requested assistance period)
	Copy of <b>Current Signed Lease Agreement</b>
	<b>Past due Rent or Eviction Notice</b>
	<b>Past due or Service Disconnection Notice</b> showing Utilities, Electrical and/or Water Company
	VIHFA Third Party Authorization Form (attached) (all that applies) <ul style="list-style-type: none"><li>•VIWAPA</li><li>•Department of Labor Unemployment</li><li>•VI Housing Authority (Section 8/ HCV)</li></ul>
	<b>Proof of Income</b> (for all adult members of household relative to requested assistance period) <ul style="list-style-type: none"><li>• Filed Tax Return (2020,2021, 2022)</li><li>• W-2</li><li>• Unemployment Benefits Statement</li><li>• Social Security Benefits Statement</li><li>• Pension/ Retirement Statement</li></ul>
	Notarized <b>Hardship Sworn Attestation</b> (attached)
	<b>Proof of Identification</b> (for all adult members of the Household (Social Security Cards or Government Issued Photo ID (Passport or Driver's License) For Minors – Birth Certificates can be accepted in place of Photo ID)
	Federal Assistance Documents- (if applicable) <ul style="list-style-type: none"><li>• SNAP Benefit Statement</li><li>• TANF Benefit Statement</li><li>• HCV (Housing Choice Voucher) Statement</li></ul>